



Hawridge & Cholesbury Commons Preservation Society

Notice of Annual General Meeting

Notice is given that the 54th Annual General Meeting of the Hawridge and Cholesbury Commons Preservation Society will be held at Cholesbury Village Hall on **Thursday 2nd December 2021 at 7.30pm.**

- 1** Welcome
- 2** Apologies for absence
- 3** Approval of the minutes of the 53rd annual general meeting held on 24th November 2020 and any matters arising
- 4** Reports: the following reports will be made and members may raise issues on the reports
 - Chairman's report
 - Treasurer's report
- 5** To receive the annual accounts for the year to 31st October 2021
- 6** To adopt a revised Constitution of the Society, being the document now produced to the meeting and signed by way of identification by the Chairman, to be the Constitution in the place of any existing Constitution
- 7** Election of the officers and committee members of the Society to serve until the next annual general meeting of the Society
- 8** Any other business

By order of the Committee. November 2021

Notes

- 1** Only Members of the Society may vote at AGM
- 2** Members unable to attend the meeting may appoint any other Member of the Society to speak and vote on their behalf by sending a notice to the Chairman to be received by him prior to the time of the meeting



Adoption of a new Constitution of the Society

A motion will be proposed to adopt a new constitution in the place of the existing constitution. Set out below is a summary of the few changes to which the new constitution will give effect. However as these changes will give rise to changes to the wording in various places in the document and rather than setting out all these wording changes in the text of the motion, it is more simple that the motion proposed is that an entire new document be adopted. Any Member wishing to see a copy of the Constitution marked to show all the changes from the existing version may ask for a copy by email to [Tim Watts](mailto:Tim.Watts@hccps.org)

The following are the significant changes in the revised Constitution –

- 1** As explained in the HCCPS newsletter, it is proposed that the rule stating that the AGM be held within 2 months of the end of the financial year be changed to 7 months from the year end. This is to allow the AGM to be held in the Spring when the daylight/weather may allow more members to attend and participate at the AGM. The rules will continue to say that the statement of accounts will be made up for the period from 1st November to 31st October, so the year end will not change and it is the intention of the Committee that the examined accounts to 31st October will be available on the Society' website by the end of December in that year
- 2** It follows that it is the Committee's intention that the next AGM following this meeting will be in April or May of 2023, with the consequence that the Committee and Officers confirmed in office at the AGM in 2021 will serve for an extended period (ie to the AGM in 2023).
- 3** The present rule about the operation of the Society's bank accounts merely stipulates who may sign cheques (the Treasurer and any other Committee member). The wording is being changed to reflect more up-to-date banking practices and to allow any two Committee members to authorise payments etc.
- 4** The opportunity is taken to include rules allowing for General Meetings of Members and of Committee meetings to be conducted remotely by video and other technology.



5 The rule stipulating that only Members of the Society may speak and vote at a General Meeting is clarified to ensure that only members up-to-date in paying their subscriptions may speak and vote.